

## **PARRETT AND AXE PARISH COUNCIL**

**The Annual Meeting of the Council followed by the Parish Council Meeting  
will be held in  
The Village Hall, Chedington  
on Thursday 10th May 2018 at 7.30pm**

Clerk: Mrs Angela Gillingham, Bridge Farmhouse, South Perrott, DT8 3HU  
tel: 01935 891931, email: [clerk@parrettandaxe.org.uk](mailto:clerk@parrettandaxe.org.uk), website: [www.parrettandaxe.org.uk](http://www.parrettandaxe.org.uk)

- 1. ELECTION OF CHAIRMAN** and signing of Declaration of Acceptance of Office
- 2. ELECTION OF VICE-CHAIRMAN** and signing of Declaration of Acceptance of Office
- 3. APOLOGIES**

To receive any apologies for absence (and record approval if appropriate), to receive any declarations of interest.

#### **4. MINUTES**

The minutes of last year's meeting are attached for information only. They were approved and signed as a correct record at the Parish Council's meeting on 13<sup>th</sup> July 2017. (copy attached)

#### **5. ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN 2017/18**

- a) Section 1 - Annual Governance Statement 2017/18
- b) Section 2 - Accounting Statements 2017/18
- c) Register of Assets
- d) Financial Report

#### **6. REPORTS**

- Chairman's Report for the year 2017-2018
  - Footpaths Officer's report
  - River Warden's report
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## **The Ordinary Parish Council meeting follows: -**

### **PUBLIC SESSION**

Members are reminded that Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime and Disorder, Health and Safety and Human Rights.

#### **1. APOLOGIES**

To receive any apologies for absence (and record approval if appropriate).  
To receive any Declarations of Interest. To consider Grant of Dispensations.

#### **2. MINUTES**

To approve the minutes of the meeting held on 8<sup>th</sup> March 2018. (copy attached)

#### **3. REPORTS FROM COUNTY AND DISTRICT COUNCILLORS**

#### **4. MATTERS ARISING FROM THE MINUTES AND RAISED BY MEMBERS**

a) **Highway Issues** – Chairman/Clerk to give update.

b) **Meetings and Training Sessions attended –**

- Planning Training – Vice-Chairman to report on training session held on 8<sup>th</sup> March.
- DAPTC Annual Conference – Vice-Chairman to report on conference held on 9<sup>th</sup> March.
- WDDC Devolution of Assets and Services – Chairman to report on meeting held on 2<sup>nd</sup> May 2018.
- Data Protection, new regulations – Clerk to report on meeting attended on 26<sup>th</sup> March.

c) **DAPTC Survey on LGR Matters** – Members to consider which services should be retained as responsibility of Local Government.

d) **Matters arising from South Perrott Village Meeting, 1<sup>st</sup> May** – Chairman to report.

e) **Matters arising from Chedington Village Meeting, 8<sup>th</sup> May** – Vice-Chairman to report.

f) **Flood Warning Signs – Agreement and Risk Assessment** – volunteers must be formally appointed by the parish council. Peter Hinton is willing to be a volunteer.

#### **5. CORRESPONDENCE RECEIVED**

1. WDDC Electoral Services re. Re-charges for administering Town and Parish by-elections.
2. WDDC re. new online planning system.
3. DAPTC re. "Working with Community Partners" Task & Finish Group.
4. Extract from DAPTC Newsletter no.8 re. Local Government Review.
5. DCC Minerals & Waste Planning Team re. submission of Mineral Sites Plan to Secretary of State.
6. WDDC re. invitation to meeting to discuss Devolution of Assets and Services.
7. DCC Highways re. South Perrott speed check - historic data.
8. North Perrott PC re. flooding under railway bridge in Pipplepen Lane.
9. WDDC Planning Enforcement Officer re. new online reporting of planning breaches.
10. Dorset Community Action re. invitation to meeting to discuss Devolution of Power.
11. Broadwindsor PC (on behalf of Cllr Rebecca Knox) re. invitation to attend meeting to discuss Local Government Reform.
12. DAPTC re. survey on LGR matters.
13. NALC re. new pay scales for Parish Clerks.
14. Dorset Police – Dorset Alerts since previous meeting.

## 6. PLANNING

### a) Applications handled since last meeting:

WD/D/17/002908 Coach & Horses, South Perrott – change of use from public house to hotel. PC comments – no concerns.

### b) Decisions notified by WDDC since last meeting:

WD/D/18/000560 Rowan Tree Cottage, South Perrott – non material amendment to approved application WD/D/16/002173. Grant of Non Material Amendment.

### c) New applications to be considered: None.

### d) Tree Applications:

WD/CA/18/00100, 5 Parrett Mead, South Perrott – T1 Sallow, reduce branches. Approved.

WD/CA/18/00129, 1 Hazel Barton Cottages, Chedington – T1 Willow, remove, unhealthy. PC comments – no concerns.

In addition, the Pine tree on the riverbank by the bridge in Picket Lane, South Perrott, has been reported to WDDC's Tree Services as being possibly unsafe.

### e) Other planning issues:

Chairman to report on any other local planning issues.

## 7. FINANCE

a) Income received:	
Precept (first half)	£2,317.50
b) Payments made since the last meeting:	None
c) Payments to be made:	
Footprintz (photocopying for newsletter)	£50.00
Community First annual insurance	£176.55
DAPTC – attendance at Annual Conference	£70.00
Clerk's salary for April & May 2018	£310.56
<i>(based on NALC pay scales from 1 April 2018)</i>	
Clerk's expenses	£98.62

## 8. MATTERS OF REPORT AND ITEMS FOR NEXT MEETING

- a) Chairman
- b) Clerk
- c) Members
- d) Footpaths Officer
- e) River Warden

## 9. DATE OF NEXT MEETING

Thursday 12<sup>th</sup> July 2018, at 7.30pm in South Perrott Village Hall.