

Bank reconciliation – pro forma

Name of smaller authority: **PARRETT & AXE PARISH COUNCIL**

County area (local councils and parish meetings only): **DORSET**

Financial year ending 31 March 2018

Prepared by: Angela Gillingham, Parish Clerk and Responsible Financial Officer

Date: 25 April 2018

| | | |
|--|-------------------|----------------|
| Balance per bank statements as at 31 March 2018: | | |
| Current account | £ | £ |
| | <u>7441.85</u> | 7441.85 |
| Petty cash float (if applicable) N/A | | |
| Less: any un-presented cheques at 31 March 2018 | | |
| Cheque number: 000638 | (50.00) | |
| 000641 | (50.00) | |
| 000642 | (60.00) | |
| 000643 | (45.00) | |
| | <u> </u> | (205.00) |
| Add: any un-banked cash at 31 March 2018 | | |
| Income from sale of footpath maps | 54.00 | 54.00 |
| | <u> </u> | |
| Net balances as at 31 March 2018 (Box 8) | | <u>7290.85</u> |

The net balances reconcile to the Cash Book (receipts and payments account) for the year, as follows:

CASH BOOK:

| | |
|--|----------------|
| Opening Balance 1 April 2017 (Prior year Box 8) | 5782.73 |
| Add: Receipts in the year | 4597.38 |
| Less: Payments in the year | 3089.26 |
| Closing balance per cash book [receipts and payments book] as at 31 March 2018 (must equal net balances above – Box 8) | <u>7290.85</u> |